

# CHOBHAM PARISH COUNCIL

## Neighbourhood Plan Steering Group

Minutes of the Chobham Neighbourhood Plan Steering Group meeting held at Chobham Parish Pavilion, Recreation Ground, Station Road, Chobham GU24 8AJ on Thursday 16th January 2020 at 7.30pm

**Committee:** Pat Tedder (CPC and SHBC), Chairman, Les Coombs (CPC), Juliet Dunsmuir (Community), Chrissie Eggleton (Community) Cllr Alex Green (CPC), Cllr Alex Hanney (CPC), Sean Moynagh (CPC), James Osbourn (Community), Mike Riley (Chobham Rugby Club), Cllr Tony Varney (CPC), Max Wheeler (Community) Cllr Victoria Wheeler (SHBC)

**Present:** Pat Tedder (CPC and SHBC), Chairman, Les Coombs (CPC), Cllr Sean Moynagh (CPC), Cllr Tony Varney (CPC), Cllr Victoria Wheeler (SHBC) Max Wheeler (Community)

**Apologies:** Juliet Dunsmuir (Community), Chrissie Eggleton (Community), James Osbourn (Community) Mike Riley (Chobham Rugby Club)

**In attendance:** Administrator Jennifer Britt (minutes)

**2020/5** - The Minutes of the meeting held on Wednesday 8<sup>th</sup> January 2020 were **APPROVED**

### **2020/6 – Review of evidence**

It was established that the group has the following documents, providing evidence for the policies in the neighbourhood plan: the Rural Community Profile for Chobham; Housing Needs Assessment; Surrey County Council's Manorial Wasteland summary; Fairoaks Biodiversity statement; Extracts about Fairoaks Airport from Chobham Society's submission to the Surrey Heath Local Plan from July 2018; a Brick Hill Character Assessment.

### **2020/7 – Further evidence**

It was agreed that several documents, need to be sourced, compiled or updated. These are:

#### 1. Character Assessments.

A template will be needed to complete these (**ACTION VW**)

The areas are:

- a) the Conservation Area, comprising High Street, Station Road, Bagshot Road and Windsor Road (**ACTION for Chobham Society**)
- b) Approaches to the Village (**ACTION VW and TV**)
- c) The Core Residential Area (**ACTION PT and LC**)
- d) Outer Areas (**ACTION TV**)
- e) Chobham Common (**ACTION JO**)

2. Strategic Views (**ACTION VW**)
3. Surrey County Council Traffic Assessment, Chobham subset (**ACTION AH**)
4. Housing Needs Assessment (**ACTION SM**, to survey local estate agents, and **PT**, to obtain Surrey Heath Borough Council data)
5. Assessment of the importance of Fair Oaks (**ACTION VW** will ask a local resident to undertake this)
6. Source a flood plan map (**ACTION Parish Administrator**)

**2020/8** The group will check whether the Planning Administrator has any further relevant documents on file (**ACTION Parish Administrator**)

**2020/9** The meeting with the Locality Neighbourhood Planning Champion will be put back until March (**ACTION SM to arrange**)

**2020/10** It was agreed to hold another meeting on Wednesday 12<sup>th</sup> February to review progress. This will be at the Parish Pavilion at 7pm. A further meeting with the Neighbourhood Planning Champion has been scheduled for Tuesday 10<sup>th</sup> March, subject to progress and his availability.

Approved as a correct record of the meeting

Signed

Pat Tedder, Chairman of Chobham Neighbourhood Plan Steering Group

Dated