



CHOBHAM PARISH COUNCIL

The Clerk, Chobham Parish Pavilion, Recreation Ground, Station Road
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Minutes of Chobham Neighbourhood Planning Steering Committee meeting held at Chobham Football Pavilion, Recreation Ground, Station Road, Chobham GU24 8AZ on Wednesday 20th November 2019 at 7pm

Committee: Pat Tedder (CPC and SHBC), Chairman, Les Coombs (CPC), Cllr Juliet Dunsmuir (Community), Chrissie Eggleton (Community) Cllr Alex Green (CPC), Cllr Alex Hanney (CPC), Sean Moynagh (CPC), James Osbourn (Community), Mike Riley (Chobham Rugby Club), Cllr Tony Varney (CPC), Max Wheeler (Community) Cllr Victoria Wheeler (SHBC)

Present: Pat Tedder (CPC and SHBC), Chairman, Les Coombs (CPC), Cllr Juliet Dunsmuir (Community), Cllr Alex Green (CPC), Sean Moynagh (CPC), James Osbourn (Community), Mike Riley (Chobham Rugby Club), Cllr Tony Varney (CPC), Cllr Victoria Wheeler (SHBC)

In attendance: Administrator Jennifer Britt (minutes)

1. Apologies were noted from:

Chrissie Eggleton, Cllr Alex Hanney, Max Wheeler,

2. The Minutes of the meeting held on Wednesday 30th October 2019 were APPROVED

3. Locality Funding Application

An Expression of Interest for a new grant from the Locality organisation to pay for the services of a professional planner, plus other costs, has been submitted and a full application invited. This needs to be returned to Locality within 15 days (of 20/11/19). Cllr Coombs and James Osbourn will aim to have it ready for the Parish Clerk to submit it well before the deadline.

4. Planning Advice and Consultancy

Cllr Moynagh had been in touch with two planners who could potentially support the committee by writing the additional policies needed and expanding on existing ones. It was **AGREED** that Cllr Moynagh should immediately have a more detailed conversation with a retired senior planner who is one of Locality's volunteer Neighbourhood Planning Champions. The tasks are to:

- Provide this volunteer with further information to give him a clear picture of what stage the neighbourhood planning process has reached.
- Establish what further work and actions are needed to progress the Neighbourhood Plan

- Establish the extent of the work this volunteer can undertake on a pro bono basis (he will accept expenses) and the scope of the work that will need to be undertaken by a paid consultant.
- To use his advice to write a job description for the paid services that will be required (charges likely to be between £400 and £500 a day).
- To invite him to visit the committee in January.

It was requested that Chobham Parish Council should pay for his travel expenses.

5. The Next meeting date is to be confirmed

Approved as a correct record of the meeting

Cllr Pat Tedder, Chairman of the Chobham Neighbourhood Planning Steering Committee

Signed Pat Tedder

Dated 8/01/20