

## **Meeting held at the Valley End Institute, 7.30pm**

### **Attendees - Committee**

Cllr Max Wheeler, Chairman, CPC (MW)

Juliet Dunsmuir

James Osbourn (JO)

Mike Riley (MR)

Cllr Pat Tedder, CPC and SHBC (PT)

Cllr Victoria Wheeler, SHBC (VW)

### **Attendees - Working groups**

Alex Green (AG)

Jennifer Britt, CPC administrator – to minute

### **Apologies noted from:**

Chrissie Eggleton

Sean Moynagh

- 1) Minutes from 29/10/18 were agreed
- 2) Following feedback from the public exhibition, additions were agreed to augment the policies or strengthen their wording in relation to:
  - a) Traffic, specifically mitigating 'rat running' through secondary roads and keeping the flow of traffic through Chobham High Street
  - b) Design and construction of property boundaries so they do not impact on the openness of the Green Belt.
  - c) Fair Oaks Airport
  - d) Chobham Common

MW is still waiting for additional information about Fair Oaks and will chase this  
**ACTION MW**

- 3) APPENDICES  
These have all been gathered ready to be included with the plan.
- 4) Next steps
  - a) Speak to Surrey Heath Planning to confirm the procedure for moving forward towards submitting the plan.
  - b) Parish Planning Administrator to check additional wording
  - c) Chobham Parish Council to approve the draft plan. The next council meeting is on 31<sup>st</sup> January and the Clerk has requested that the completed plan, including appendices should be with her by 14<sup>th</sup> January, in order to make the agenda for that meeting. The possibility of calling an earlier Extraordinary Council Meeting was discussed.
  - d) Apply for a grant from Locality once costs, including for further public consultation, have been assessed.

- 5) Compile a document explaining the parameters of neighbourhood planning – what does and does not fall into its remit. There is a useful example in the Windlesham Neighbourhood Plan
- 6) Next meeting to be arranged once the timetable is clear.