

Chobham Neighbourhood Plan Working Group minutes 19/09/18

Attendees - Committee

Cllr Max Wheeler, Chairman, CPC
Juliet Dunsmuir
James Osbourn
Cllr Pat Tedder, CPC, SHBC
Cllr Victoria Wheeler, SHBC

Attendees – sub-groups

Alex Green

Other Attendees

Chrissie Eggleton

Jennifer Britt, CPC administrator – to minute

Started: 7.15pm

Item 1: Apologies: None

Item 2: Minutes of Last Meeting approved

Item 3: Advertising for exhibition

The Neighbourhood Plan exhibition on 29th September has been advertised in the parish magazine and local papers and on Facebook. Final push of publicity will include posters, flyer and more social media with a particular effort to involve people from Kalima and ask St Lawrence School to publicise it.

Item 4: Materials to display

The materials to display will include maps and policies

Item 5: Display method –

It was agreed to have a table for each section of the policies and to provide post it notes on each table so people can comment on each section. There will be a Powerpoint overview of what residents should realistically expect from the consultation and to explain how the process works. An overview of the policies will also be provided, as well as copies of the full policy.

Item 6: Data Collection method

Feedback forms with 3/4 questions plus the opportunity to make general comments will be provided. Various questions were suggested, such as which policies do you think are most important to you?, Are there any policies you disagree with? However, it

was agreed that Cllr Wheeler should devise the feedback form and decide on the questions.

People will be asked to sign in with a postcode and email where possible and the sign-in sheet should include a consent statement so they can confirm that they are willing for their data to be stored..

If people do not have emails so that the feedback can be sent to them, it will be advertised at the exhibition that copies of the feedback will be made available at public venues.

Item 6: Actions

Pat will go to Kalima to invite residents there to attend

Juliet to circulate poster to school

Juliet also collecting bunting

To bring:

Tea - Pat

Coffee, sugar and serviettes - Juliet

Tea towels and milk - Victoria

Spoons and knife - Chrissie

Cake – everyone

Item 7: Review Policies with the Introduction

Those attending were asked to feed back their comments on the policies, including the introduction by Monday, September 24.

Review feedback from consultation

Item 8: Agenda planning:

Review feedback from the exhibition

Item 9: Date of the next meeting was agreed as Wednesday 3rd October, 7pm at the Parish Pavilion