

# Minutes from Chobham Neighbourhood Plan Group

18/01/17

Meeting started 7:45pm

## Attendees

Cllr Les Coombs, Chair  
James Osbourn, Chobham Society  
Mike Riley, Chobham Rugby Club  
Cllr Max Wheeler  
Cllr Victoria Wheeler

## Apologies

Juliet Dunsmuir  
Cllr Pat Tedder

Minutes by Chobham Parish Administrator Jennifer Britt

### 1: Review of progress on writing policies

Cllr Wheeler talked about the parameters of neighbourhood planning - the key point is that ChobPlan policies cannot contradict existing Surrey Heath/National policies.

It can provide more detail about the kind of development that should be encouraged to enhance the village and how development should be implemented.

**NOTE:** assistance in completing the policies has been offered and has been accepted

Find out if there is a figure in Surrey Heath policies for recommended numbers of parking spaces per employee for new business developments

**ACTION James**

### 2: New Surrey Heath Plan

**NOTED** that Surrey Heath is also in the process of developing a new local plan

Mike Riley made the point that the new Chobham Rugby Academy, which is running a full-time BTEC level 3 education programme for 16 to 18s, is generating use of the bus service between Chobham and Woking.

Cllr Wheeler said this would be useful information to feed into the Surrey Heath planning process.

Find out how many students are using the bus service

**ACTION Mike**

### 3. Nursery land policy

Cllr Coombs had compiled a list of former and existing nursery sites (not for inclusion in the plan).

Cllr Wheeler said that the advantage of including a specific policy for nursery sites was that if Surrey Heath did give permission for such a development, the neighbourhood plan would provide some control over shape and detail. Examples: stipulating that the existing exterior rural view of the site

should be maintained so the development was not highly visible: stipulating that screening should use natural species.

Cllr Wheeler stressed that having such a policy in the neighbourhood plan would pro-actively encourage development on old nursery sites.

Wording would need to be along the lines of... "We would encourage the borough to always apply the Green Belt policy, but if minded to approve then we would apply the following stipulations/restriction."

Draw up a discussion document – for discussion, only at this stage.

**ACTION James**

#### **4.) Consultation Day**

##### **Venue**

St Lawrence School Hall is the preferred venue again

Check availability of school for May 6th

**ACTION Les**

##### **Publicity**

Need costs for

- Leaflet - Format/size either double sided A5 or double-sided A4 trifold. Full colour gloss or silk
- Design of leaflet
- Print of leaflet – 2000
- Leaflet drop to every household in Chobham via postman
- Posters – mix of A5/A4 x 30 of each? Include some ready laminated.
- A-board posters x 4 (A2?)
- Plus general printing for display
- Developing website – if needed
- Banner
- Advertising in carnival programme

**ACTION Mike**

**NOTE:** One suggestion for capturing information about the geographic spread of people who visit the consultation is to display a large map on the day and ask attendees to place a pin showing where they live.

#### **5.) Grant**

The Parish Clerk had supplied information about how much of the previous grant had been spent.

Cllr Wheeler will fill in details about whether objectives achieved

Pat has already been working on new application to be submitted by the parish council

**ACTION Pat and Victoria**

#### **6.) Website**

Recent minutes need to be added – Jennifer Britt can send to Max

**ACTION Jennifer and Max**

#### **7.) Email from Mary Kearney**

James will compose a reply

**ACTION James**

**Meeting finished:** 9pm

**Date of next meeting:**

13/2/17 – 7.30pm

Valley End Institute