

CHOBHAM BURIAL COMMITTEE
REGULATIONS GOVERNING CHOBHAM CEMETERY

Chobham Cemetery is managed by Chobham Burial Committee (the Committee), as the relevant Burial Authority. It is managed and maintained as a lawned cemetery in accordance with the following Regulations. The Committee reserves the right to alter or amend these regulations at its sole discretions.

1. ADMISSION OF PERSONS TO CEMETERY

The Cemetery is open at all times for public access, subject to the following conditions:

- a. Visitors must keep to defined roads and paths and conduct themselves in an orderly manner at all times.
- b. Children under 12 years of age must be accompanied by a responsible adult.
- c. Dogs must be kept under proper control and must not be permitted to foul anywhere within the Cemetery.
- d. The use of radios, audio players, etc is prohibited.
- e. Graves, Memorials or Committee property may not be wilfully damaged or defaced.
- f. Tree, shrubs or flowers may not be picked or damaged in any way.
- g. No notices or posters may be displayed and all litter must be removed.
- h. Visitors must not run, play games or behave in any way that causes offence to others.

2. ADMINISTRATION

- a. Applications for the purchase of a burial plot, interment or erection of a memorial and any general enquiries, must be made to the Clerk of the Committee, details below.
- b. New burial plots will be allocated by the Clerk in strict rotation subject to ground conditions.

3. EXCLUSIVE RIGHT OF BURIAL

- a. Exclusive Right of Burial may be purchased by parishioners and non-parishioners according to the published tariff.
- b. The Burial Grant issued by the Committee entitles the purchaser, their heirs or successors to the exclusive right of burial in the specified plot for 50 years. The certificate must be produced on demand to verify entitlement.
- c. All applications for burial must be signed by the registered owner of the Exclusive Right of Burial. If the registered owner has deceased then the beneficiaries of the estate must contact the Clerk to transfer the ownership.
- d. The Committee may agree to buy back the Exclusive Right of Burial for an used plot. Any refund will be based on the sum paid at the time of purchase, irrespective of the current cemetery fees, and will incur a 10% administration fee.
- e. All reserved burial plots shall remain at all times the property of the Committee. Should the plot not be used by the expiration date of the Exclusive Right of Burial, then the exclusive right will expire.
- f. Any Exclusive Right of Burial due to expire may be renewed at the discretion of the Committee at the current fees.

4. INTERMENTS

- a. Interments may take place only between 9:00am and 4:00pm from Monday to Saturday (excluding Sundays and Public Holidays) where at least three working days notice has been given to the Clerk of the Committee.

- b. No interment should take place until the Registrar's Certificate of Disposal, the Coroner's Order for Burial where an inquest has been held, a Certificate of Cremation or a Certificate from the Registrar in the case of a still-born child is lodged with the Clerk.
- c. Fees for interments should be paid to the Clerk before the interment takes place.
- d. Coffins of only wood or other biogradable material should be used in earthen graves and should have a non-corroding plate bearing the deceased's name securely fixed.
- e. The Committee does not undertake the digging of graves. Provision for such work is the responsibility of the person requiring the same and must be carried out by an approved grave digger and to the satisfaction of the Committee.
- f. The maximum grave space should be 8 feet long by 4 feet wide. If the size of the coffin or casket is too great to fit into the maximum grave size, a second plot should be purchased to facilitate the chosen coffin/casket. The appropriate fees would be charged.
- g. No body should be buried in a grave in such a manner that any part of the coffin is at a depth exceeding eight feet nor at a depth or less than three feet below the level of the ground of the adjoining grave.
- h. No body should be buried in a grave unless the coffin is effectively separated from any other coffin already in the grave by means of a layer of earth not less than six inches in thickness.
- i. Where, in the cemetery, any grave is re-opened for the purpose of making another interment therein, no person should disturb any human remains interred therein nor remove there from any soil which is offensive.
- j. A maximum of two burial are allowed in a burial plot. A maximum of two cremated remains is allowed in an ashes plot.
- k. Cremated remains should be buried in a wooden box or a biodegradable container.
- l. Cremated remains should not be scattered in the cemetery.

5. MEMORIALS

- a. All applications for new memorials or for added subscription must be delivered to the Clerk for the approval of the Committee. The Committee will approve the size, the shaping, the material used and the inscribed wording. The appropriate fee must be paid before the memorial is erected.
- b. The owner of the Exclusive Right of Burial should sign the memorial application form. No memorial may be erected without the permission of the owner of the Exclusive Right of Burial.
- c. All memorials must be erected in accordance with NAMM (National Association of Memorial Masons) or BRAMM (British Register of Accredited Memorial Masons) recommended code of practice and must be installed in full accordance with BS8415 and therein will remain the sole risk of the owner of the Exclusive Right of Burial of the plot. All memorials should be kept in good repair by their owners, and if not kept in good repair, they may be repaired or laid flat by the Committee at the expense of the owner. The Committee is not responsible for any damage or breakage which may occur through any cause whatsoever including vandalism and storm.
- d. All memorials should be constructed of good durable material and if constructed of more than one block of material should be securely clamped together with non-rusting clamps.
- e. No fixed memorial should be laid or erected without a base of stone or concrete of sufficient thickness to prevent settlement.
- f. The height of the memorial should not exceed 33 inches from the ground, including the height of the base stone, and 30 inches wide. The base stone should not exceed

30 inches wide and 18 inches deep. The maximum size of an ashes tablet is 18 inches square and should not exceed 3 inches high.

- g. All memorials should have the grave number inscribed on the back of the memorial.

6. GRAVE MAINTENANCE

- a. Plot owners are responsible for maintaining their burial plot in a decent condition. Graves must not be allowed to become unsightly or to impede the general maintenance of the Cemetery.
- b. Kerbing and other forms of grave surrounds are not permitted.
- c. Flowers and pot plants are permitted only on the base of the memorial. No flowers or plants may be planted or laid on the grave.
- d. Glass vases, jars, bottles and candle are not permitted on graves as they pose a health and safety risk. Wind chimes, solar lights and artificial turf are not allowed on graves. The Committee reserves the right to remove these items.
- e. The Committee reserves the right to remove any neglected, damaged or decayed tributes.
- f. Grass cutting and ground work maintenance will be carried out by the Contractor throughout the cemetery.
- g. The Committee reserves the right to level and turf or sow with grass seed any mounded grave one year from the date of the interment.

Reviewed by Chobham Burial Committee on 28th February 2018