



# CHOBHAM PARISH COUNCIL

Clerk, Chobham Parish Pavilion, Recreation Ground, Station Road  
Chobham, Woking, Surrey GU24 8AJ

Tel: 01276 856633

Email: [clerk@chobhamparishcouncil.org](mailto:clerk@chobhamparishcouncil.org) Website: [www.chobhamparishcouncil.org](http://www.chobhamparishcouncil.org)

Members of the Chobham Parish Council are hereby summoned to the  
Ordinary Meeting of Chobham Parish Council to be held on  
**THURSDAY 30th July 2020 at 7.30pm** by remote conferencing

Parish Clerk

Meeting called on 23rd July 2020

## MEETING INFORMATION

- This meeting is permitted under The Local Authorities (Coronavirus) Regulations 2020 which enables local council meetings to be held by remote attendance. Only urgent business is being considered.
- Members of the public are invited to comment on any of the items on this agenda by email to [clerk@chobhamparishcouncil.org](mailto:clerk@chobhamparishcouncil.org) by 6.30pm on Thursday 30<sup>th</sup> July 2020. You can also join the meeting online and speak during the public participation session. Please request the Zoom video conferencing joining details by emailing the address above before 6:30pm. on the day of the meeting.

## AGENDA

1. **Apologies for absence**
2. **Declarations of interest** Members are invited to declare any interest, including Disclosable Pecuniary Interests they may have in respect to agenda items that accord with the requirements of the Parish Council Code of Conduct
3. To **APPROVE** the Minutes of the Ordinary Meeting held on 28<sup>th</sup> May 2020
4. **Public Forum** Members of the public are invited to raise questions about, and comment upon, any item of business on this agenda. Ten minutes are allocated in total with two to three minutes permitted per individual  
**Please note members of the public may not speak at any other time during the meeting unless invited to do so by the Chair**
5. **General Correspondence** to include any written correspondence from members of public regarding items of business on this agenda
6. To **NOTE** updates from Parish Councillors and the Clerk
7. **Trust and Committee Meetings** To **NOTE** decisions made since 25<sup>th</sup> June 2020 at:
  - a. Planning Committee 7<sup>th</sup> and 21<sup>st</sup> July 2020
  - b. Chobham Recreation Ground Charitable Trust 14<sup>th</sup> July 2020
  - c. Burial Committee 1<sup>st</sup> July 2020
  - d. Personnel Committee 1<sup>st</sup> July 2020
8. **Financial Matters:**
  - a. To **APPROVE** payments since 30<sup>th</sup> June 2020
  - b. To **NOTE** the bank reconciliations for 30<sup>th</sup> June 2020

Please note that this meeting may be digitally recorded as an aid to confirming the accuracy of Council records.

- c. To **NOTE** the income and expenditure statement as of 30<sup>th</sup> June 2020 and **REVIEW** the first quarter of 2020
  - d. To **NOTE** the balance sheet as of 30<sup>th</sup> June 2020
  - e. To **NOTE** the balance of CIL monies of £60,508
  - f. To **APPROVE** opening a new deposit bank account to reduce the balance of the HSBC deposit account to under £85,000
9. To **REVIEW** and **APPROVE** the Council's Asset Register
  10. To **DISCUSS** the Member's Code of Conduct Consultation
  11. To **APPROVE** the purchase of a new website
  12. To **APPROVE** the repairs to the path at Benham's Corner
  13. To **APPROVE** delegation procedures to respond to any temporary pavement licence consultations
  14. To **DISCUSS** the next steps in progressing the concerns at The Yard at Clearmount
  15. To **DISCUSS** requesting a virtual meeting with Surrey County Council regarding the encroachment of land and other issues within the Village
  16. To **DISCUSS** the installation of a planter at Station Road to prevent car parking
  17. To **DISCUSS** the refurbishment of the finger posts at Mincing Lane
  18. To **DISCUSS** the planting of wild flowers in the Village (Cllr Tedder)
  19. **Agenda Planning:** review of insurance, review GDPR policies, Christmas tree and lights
  20. **Date of next meeting:** 24<sup>th</sup> September 2020

Exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2):

**The Council resolves to exclude the press and public from the Meeting at this point prior to the consideration of the following item by reason of the confidential nature of the business to be transacted.**

**CONFIDENTIAL**

21. To **APPROVE** a member of Staff's holiday pay