



CHOBHAM PARISH COUNCIL

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Members of the Chobham Parish Council are hereby summoned to the
Ordinary Meeting of Chobham Parish Council to be held on
THURSDAY 28th May 2020 at 7.30pm by remote conferencing

Parish Clerk

Meeting called on 28th May 2020

MEETING INFORMATION

- This meeting is permitted under The Local Authorities (Coronavirus) Regulations 2020 which enables local council meetings to be held by remote attendance. Only urgent business is being considered.
- Members of the public are invited to comment on any of the items on this agenda by email to clerk@chobhamparishcouncil.org by 6.30pm on Thursday 28th May 2020. You can also join the meeting online and speak during the public participation session. Please request the Zoom video conferencing joining details by emailing the address above before 6:30pm. on the day of the meeting.

AGENDA

1. **Apologies for absence**
2. **Declarations of interest** Members are invited to declare any disclosable pecuniary interests or non-pecuniary interest in respect to matters being considered at the meeting
3. To **APPROVE** the Minutes of the ordinary Meeting held on 30th April 2020
4. **Public Forum** Members of the public are invited to raise questions about, and comment upon, any item of business on this agenda. Ten minutes are allocated in total with two to three minutes permitted per individual
Please note members of the public may not speak at any other time during the meeting unless invited to do so by the Chair
5. **General Correspondence** to include any written correspondence from members of public regarding items of business on this agenda
6. To **NOTE** updates from County, Borough and Parish Councillors and the Clerk, written reports only, to be circulated before the meeting
7. **Trust and Committee Meetings** To **NOTE** decisions made since 30th April 2020 at:
 - a. Planning Committee 28th April and 12th May 2020
 - b. Chobham Recreation Ground Charitable Trust 19th May 2020
8. **Financial Matters:**
 - a. To **APPROVE** payments since 30th April 2020
 - b. To **NOTE** the income and expenditure statement as of 30th April 2020
 - c. To **NOTE** the bank reconciliations for 30th April 2020
 - d. To **REVIEW** the financial statements for year ending 31st March 2020

Please note that this meeting may be digitally recorded as an aid to confirming the accuracy of Council records.

- e. To **APPROVE** the payment of the grant of £21,461 to Chobham Recreation Ground Charitable Trust for 2019-20
 - f. To **DISCUSS** the repayment, by Chobham Recreation Ground Charitable Trust, of the advance of the budgeted grant of £10,600 for 2019/20 and to **APPROVE** the advance of the budgeted grant of £24,315 for 2020-21
 - g. To **NOTE** the balance of CIL monies of £60,508; an additional £23,642 was received in the second half of 2019/20
 - h. To **REVIEW** the annual subscription to LGBC of £25.00
9. To **NOTE** the Internal Audit Report and there were no observations
 10. To **APPROVE** the Annual Governance Statement of the Annual Return
 11. To **APPROVE** the Accounting Statements of the Annual Return
 12. To **APPROVE** the addition to Standing Orders to enable meetings to be held remotely under the The Local Authorities (Coronavirus) Regulations 2020
 13. To **APPROVE** the terms of reference of the Planning Committee, Burial Committee, Personnel Committee, Neighbourhood Plan Committee and Neighbourhood Plan Steering Group
 14. To **REVIEW** the Council's grants and donation policy and consider introducing awarding grants twice a year on agreed dates
 15. To **DISCUSS** the grant request from WC Lee's Resthouses for £500 (deferred from April 2020 meeting, ref 20/762)
 16. To **DISCUSS** the upgrade for the website to comply with the Website Content Accessibility Regulations (WCAG)
 17. To **APPROVE** the draft letter to be sent to various bodies concerning the issues at Chobham Scrapyard
 18. To **DISCUSS** the land at Jubilee Mount and the replacement of the picnic table and bench
 19. To **DISCUSS** the encroachment of land at Little Heath /Brimshot Lane
 20. To **DISCUSS** the risk assessments of the Village and Burial Grounds during the current health pandemic
 21. **Agenda Planning:** External audit and public notice of inspection, risk management strategy review
 22. **Date of next meeting:** 25th June 2020

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