



CHOBHAM PARISH COUNCIL

Clerk, Chobham Parish Pavilion, Recreation Ground, Station Road
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Members of the Chobham Parish Council are hereby summoned to the
Ordinary Meeting of Chobham Parish Council to be held on
THURSDAY 25th July 2019 in the **Parish Pavilion** at **8.00pm**.

Parish Clerk

Meeting called on 17th July 2019

AGENDA

1. **Apologies for absence**
2. **Declarations of interest** Members are invited to declare any disclosable pecuniary interests or non-pecuniary interest in respect to matters being considered at the meeting.
3. To **APPROVE** the Minutes of the ordinary Meeting held on 27th June 2019
4. **Public Forum** Members of the public are invited to raise questions about, and comment upon, any item of business on this agenda. Ten minutes are allocated in total with two to three minutes permitted per individual.
5. **To RECEIVE an update from Councillors and the Clerk:** to report only
 - a. **Members**
 - b. **Clerk**

To NOTE actions Completed

 - Min ref 19/501 Neighbourhood Plan meeting with Surrey Heath Borough Council, date for meeting arranged
 - Min ref 19/537 letter to trading standards regarding HGVs sent
 - Min ref 19/538 letter to Museum re volunteer parking sent
 - Min ref 19/538 letter to Highways re encroachment of land at The Steep sent
 - Min ref 19/541 meeting with Tim Oliver, the Leader of SCC arranged
 - Min ref 19/543 registration with Esso Pipeline as an interest party completed

To NOTE ongoing actions

 - Min ref 19/538 Christmas Lights awaiting response from Surrey Heath Borough Council
 - Min ref 19/539 Loveland Lane, SCC have contacted the Environment Agency regarding the improvements to the structure of the ford, awaiting response
 - Min ref 19/520 Grit bins – application completed, awaiting response from SCC
6. **Trust and Committee Meetings:** To **NOTE** decisions made since 27th June 2019
 - a. Planning Committee 25th June and 9th July 2019
 - b. Chobham Recreation Ground Charitable Trust 18th June 2019
7. **Financial Matters:**
 - a. To **APPROVE** payments for July 2019
 - b. To **NOTE** the income and expenditure statement as at 30th June 2019

Please note that this meeting may be digitally recorded as an aid to confirming the accuracy of Council records.

- c. To **NOTE** the balance sheet as at 30th June 2019
- d. To **NOTE** the bank reconciliations for 30th June 2019
- e. To **NOTE** the CIL balance of £36,170
- 8. To **APPROVE** the Parish Council's asset register as at 25th July 2019
- 9. To **DISCUSS** the insurance policy cover and renewal
- 10. To **NOTE** the risk assessment reports for the Village assets and Jubilee Mount
- 11. To **DISCUSS** the Council's response to the Heathrow Consultation
- 12. To **DISCUSS** the Village initiative working party's report
- 13. To **DISCUSS** the Council's response to the Polling District and Polling Places
- 14. To **DISCUSS** the celebrations for the VE DAY 2020
- 15. To **DISCUSS** the parking restrictions in the High Street and the request for raw data from Surrey Council (Cllr Moynagh)
- 16. To **DISCUSS** the Parish Council opening a facebook account
- 17. **General Correspondence:**
- 18. **Agenda Planning:**
 Standing orders to extend the length of meetings
 Insurance renewal
 GDPR policies review
- 19. **Date of next meeting:** 26th September 2019
 Exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2):
The Council resolves to exclude the press and public from the Meeting at this point prior to the consideration of the following item by reason of the confidential nature of the business to be transacted.
- 20. To **DISCUSS** the progress of the Pet Cemetery
- 21. To **APPROVE** the holiday pay for a member of staff

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