



CHOBHAM RECREATION GROUND CHARITABLE TRUST

The Clerk, Chobham Parish Pavilion, Recreation Ground, Station Road
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To: The Trustee of Chobham Recreation Ground Charitable Trust

You are hereby summoned to an Ordinary Meeting of
Chobham Recreation Ground Charitable Trust
to be held on **Tuesday 22nd September at 7.30pm** by remote conferencing

Meeting called on 16th September 2020

Mrs A Barber Parish Clerk

MEETING INFORMATION

In line with government requirements to reduce the transmission of the pandemic coronavirus (COVID-19), legislation has been made to enable local council meetings to be held by remote attendance.

Members of the public may be invited to comment on any of the items on this agenda by email to admin@chobhamparishcouncil.org by 6.30pm on the day of the meeting. You can also join the meeting online as an observer. Please request the Zoom video conferencing joining details by emailing the address above before 6:30 p.m. on the day of the meeting.

Please note that this meeting may be digitally recorded as an aid to confirming the accuracy of Trust records.

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
Members are invited to declare any disclosable pecuniary interests or non-pecuniary interest in respect to matters being considered at the meeting.
3. **To approve the Minutes of the Ordinary meeting held on 14th July 2020 and Extraordinary meeting of 8th September.**
4. **To receive an update from the Administrator**
5. **Financial Matters:**
 - a. To **APPROVE** payments since 14th July 2020
 - b. To **NOTE** the bank reconciliation as of 31st August June 2020
 - c. To **NOTE** the income and expenditure sheet as 31st August June 2020
 - d. To **APPROVE** the Independent Examination of the Trust Accounts for 2019-20
 - e. To **APPROVE** the asset register and the insurance cover
 - f. To **REVIEW** the financial statements from 1st April 2020 to date
6. To **NOTE** income and expenditure relating to the football facilities for the current season
7. To **CONSIDER** the request from the football club to convert the training ground lights to LED bulbs
8. To **CONSIDER** request from the football club to prune one of the chestnut trees on the recreation ground.
9. To **CONSIDER** and **APPROVE** any further items arising out of the meeting with football club officers.

10. To **APPROVE EXPENDITURE** on a) new pump for the boiler, b) a new immersion heater in the football clubhouse, c) electrical work in the kitchen.
11. To **APPROVE** expenditure on strengthening the security of the height barrier.
12. To **APPROVE EXPENDITURE** on the annual maintenance of the all-weather pitch
13. To **APPROVE EXPENDITURE** on repair of the light meter on the all-weather pitch
14. To **UPDATE** on the situation with memorial wall and **APPROVE** course of action.
15. To **REVIEW** Covid hiring arrangements
16. To **APPROVE** siting of the outdoor gym
17. To **CONSIDER** a request from a neighbour to further reduce the height of the cedar tree close to the ground's footpath entrance.
18. **General correspondence**
The Tennis Club has asked if the banner advertising tennis training can stay up for longer than originally agreed.
19. **To note any decisions taken out of meeting.**
20. **Agenda Planning**
21. To **CONFIRM** the date of the next meeting
22. To **RESOLVE to exclude the press and public from the Meeting at this point prior to the consideration of the following item by reason of the confidential nature of the business to be transacted.**

Confidential items

23. **To approve the Confidential Minutes of the Ordinary meeting held on 14th June 2020 and the Extraordinary meeting of 8th September**
24. To **DISCUSS** the tennis club rent and lease review
25. To **DISCUSS** the specifications for tender to build a new toilet block, to agree the selection criteria and staged payment methods.