

To: Members of Chobham Burial Committee

You are summoned to the Ordinary Meeting of the Chobham Burial Committee to be held on
Tuesday 19th February 2018 at 6.30pm at the
Parish Pavilion, Recreation Ground, Station Road, Chobham, GU24 8AJ



Parish Clerk

Meeting called on 13th February 2018

AGENDA

- 1. Election of Chairman of the Chobham Burial Committee**
- 2. Election of Vice Chairman of the Chobham Burial Committee**
- 3. Apologies for absence**
- 4. Declaration of interests** Members are invited to declare any interests they may have with respect to matters that are to be considered at the meeting.
- 5. To APPROVE the terms of reference for ratification by Chobham Parish Council**
- 6. INTERMENTS & MEMORIALS**
 - a. To note the following interments:

M6	B Willis	21 st August 2019
L58	C Sandys	14 th January 2019
K104	N Gardner	23 rd January 2019
A70	M Patrick	24 th January 2019
M32	C Street	25 th January 2019
L56	H Nunn	14 th February 2019
 - b. To note the following booked interments, taking place after the meeting:
None
 - c. To note the following future purchases:

P25	L Coombs
K103	M Head
 - d. To note the following pre-approved memorials and inscriptions:

M25	A Herbert
L86	L Sabourin
K173	W Baxter
P23	D Rose
K128	W Barney
 - e. To consider any other interments and memorials that have arrived too late for inclusion in the above list (distributed at the meeting.)
- 7. To RECEIVE an update from the Clerk - to report only**
- 8. FINANCIAL STATEMENT AND PAYMENT OF ACCOUNTS**
 - a. To **APPROVE** payments since 8th November 2018
 - b. To **NOTE** bank reconciliations as at 31st December 2018 and 31st January 2019
 - c. To **NOTE** income and expenditure statement as at 31st December 2018 and 31st January 2019
 - d. To **NOTE** income analysis 3Q ending 31st December 2018
- 9. To DISCUSS the complaint regarding the maintenance contract**
- 10. To REVIEW the Cemetery fees effective from 1st April 2019**
- 11. TO REVIEW the Cemetery regulations, and discuss permission for wicker and seagrass coffins and wooden memorials**
- 12. To DISCUSS the resurfacing of the road to the Cemetery**
- 13. AGENDA PLANNING: Year- end accounts**
- 14. DATE OF NEXT MEETING: February 2019**

Exclusion of the press and public under the Public Bodies (Admission to Meetings)

Act 1960 Section 1(2):

The Council wishes to exclude the press and public from the Meeting at this point prior to the consideration of the following item by reason of the confidential nature of the business to be transacted

CONFIDENTIAL

15. To DISCUSS the western boundary of the cemetery with the neighbour's land