

**To: Members of Chobham & West End Joint Burial Committee**

You are summoned to the Ordinary Meeting of the Chobham & West End Joint Burial Committee to be held on **Wednesday 14<sup>th</sup> November 2018 at 7.30pm** at the **Parish Pavilion, Recreation Ground, Station Road, Chobham, GU24 8AJ**



**Parish Clerk**

**Meeting called on 8<sup>th</sup> November 2018**

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**AGENDA**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST** Members are invited to declare any interests they may have with respect to matters that are to be considered at the meeting.
- 3. To APPROVE the minutes of the meeting of 27<sup>th</sup> September 2018**
- 4. INTERMENTS & MEMORIALS**
  - a. To note the following interments:

P23	D Rose	22 <sup>nd</sup> August 2018
N82	M Burgess	21 <sup>st</sup> September 2018
P22	R Neve	28 <sup>th</sup> September 2018
  - b. To note the following booked interments, taking place after the meeting:

A3	M Crossman	15 <sup>th</sup> November 2018
L4	S Hodges	20 <sup>th</sup> November 2018
K173	W Baxter	10 <sup>th</sup> December 2018
P24	Derek Fuller	21 <sup>st</sup> December 2018
  - c. To note the following future purchases:

K106	R Priestley
K105	K Sewell
  - d. To note the following pre-approved memorials and inscriptions:

O14	N Parker
K109	C Winterbourne
L210	J Dickie
K107	N Cotes
P11	M Warren
M105	D Barnes
N28	D Newman
L4	S Hodges
  - e. To consider any other interments and memorials that have arrived too late for inclusion in the above list (distributed at the meeting.)
- 5. To RECEIVE an update from the Clerk - to report only**
- 6. FINANCIAL STATEMENT AND PAYMENT OF ACCOUNTS**
  - a. To **APPROVE** payments since 15<sup>th</sup> August 2018
  - b. To **NOTE** bank reconciliations as at 30<sup>th</sup> September 2018 and 31<sup>st</sup> October 2018
  - c. To **NOTE** income and expenditure statement as at 30<sup>th</sup> September 2018 and 31<sup>st</sup> October 2018
  - d. To **NOTE** income analysis 1H ending 30<sup>th</sup> September 2018
- 7. To NOTE** the request from West End Parish Council for a Statutory Declaration for West End Parishioners to be buried/interred at Parishioners rates before agreeing to the dissolution of the Joint Burial Committee
- 8. To DISCUSS** the quotation for the holly hedge to be cut back hard on the northern boundary and the grass cutting of the new cemetery
- 9. To DISCUSS** the repairs to the edging of the car park
- 10. To NOTE** the actions required from the Risk Assessment

**11. AGENDA PLANNING:**

Dissolution of JBC/creation of Burial Committee  
Fee Review

**12. DATE OF NEXT MEETING: February 2019**

**The Council wishes to exclude the press and public from the Meeting at this point prior to the consideration of the following item by reason of the confidential nature of the business to be transacted**

**CONFIDENTIAL**

**13. To DISCUSS** the western boundary of the cemetery with the neighbour's land